



Brighton & Hove
City Council

Overview & Scrutiny

Title:	Overview & Scrutiny Commission
Date:	15 December 2009
Time:	4.00pm
Venue	Council Chamber, Hove Town Hall
Members:	Councillors: Mitchell (Chairman), Alford, Bennett, Elgood, Meadows, Morgan, Older, Peltzer Dunn, Pidgeon (Deputy Chairman), Randall and Wakefield-Jarrett
Contact:	Tom Hook Head of Overview & Scrutiny 29-1110 tom.hook@brighton-hove.gov.uk

	The Town Hall has facilities for wheelchair users, including lifts and toilets
	An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.
	FIRE / EMERGENCY EVACUATION PROCEDURE If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions: <ul style="list-style-type: none">• You should proceed calmly; do not run and do not use the lifts;• Do not stop to collect personal belongings;• Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and• Do not re-enter the building until told that it is safe to do so.

AGENDA

Part One	Page
53. PROCEDURAL BUSINESS	1 - 2
54. MINUTES OF THE SCHEDULED MEETING HELD ON 20 OCTOBER 2009 AND CALL-IN MEETING HELD ON 27 NOVEMBER 2009	3 - 14
55. PUBLIC QUESTIONS/LETTERS FROM COUNCILLORS/NOTICES OF MOTION REFERRED FROM COUNCIL	
56. CHAIRMAN'S COMMUNICATIONS	
57. TARGETED BUDGET MANAGEMENT (MONTH 6) 2009 - 2010	15 - 56
Report of the Director, Finance and Resources	
<i>Contact Officer: Nigel Manvell</i>	<i>Tel: 29-3104</i>
<i>Ward Affected: All Wards;</i>	
58. SCRUTINY OF DIRECTORATE BUDGET STRATEGIES	57 - 104
Report of the Director, Strategy and Governance	
<i>Contact Officer: Tom Hook</i>	<i>Tel: 29-1110</i>
<i>Ward Affected: All Wards;</i>	
59. VACANCY MANAGEMENT	105 - 110
Report of the Director, Finance and Resources	
<i>Contact Officer: Patrick Rice</i>	<i>Tel: 01273 291268</i>
<i>Ward Affected: All Wards;</i>	
60. COUNCIL TAX COLLECTION POLICY	111 - 176
Report of the Director, Finance and Resources	
<i>Contact Officer: Graham Bourne</i>	<i>Tel: 01273 - 29 - 1800</i>
<i>Ward Affected: All Wards;</i>	
61. SINGLE EQUALITY SCHEME	177 - 232
Report of the Director, Strategy and Governance	
<i>Contact Officer: Mary Evans</i>	<i>Tel: 29-1577</i>
<i>Ward Affected: All Wards;</i>	
62. COUNCIL'S FORWARD PLAN	233 - 248

63. OSC WORK PROGRAMME

249 -
256

64. ITEMS TO GO FORWARD TO CABINET MEMBER MEETING, CABINET OR FULL COUNCIL

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

WEBCASTING NOTICE

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.

You should be aware that the Council is a Data Controller under the Data Protection Act 1988. Data collected during this web cast will be retained in accordance with the Council's published policy (Guidance for Employees' on the BHCC website).

Therefore by entering the meeting room and using the seats around the meeting tables you are deemed to be consenting to being filmed and to the possible use of those images and sound recordings for the purpose of web casting and/or Member training. If members of the public do not wish to have their image captured they should sit in the public gallery area.

If you have any queries regarding this, please contact the Head of Scrutiny or the designated Scrutiny Support Officer listed on the agenda.

For further details and general enquiries about this meeting contact Mary van Beinum, Overview & Scrutiny Support Officer, (29-1062, email mary.vanbeinum@brighton-hove.gov.uk) or email scrutiny@brighton-hove.gov.uk

Date of Publication - Monday, 7 December 2009